

Budget Committee Meeting Summary
November 17, 2020
Webinar

Minutes

Members Present:

Administrators/Faculty/Staff: Dianna Gonzales, Dr. John A. Amin, Abdul Nasser, Garth Kocien, Kerry Wilhite, Wendy Miller, Athena Steff, Maria Salazar Colon, Christopher Brodie, Susana Atwood, Abigail Bornstein, Simon Hansor, Peiyang Guan, Alexa Bautista, Akira Chou
Alternates: Carole Meagher, David Delgado, Jonathan Ng

Guest(s): Tom Boegel, Chris Yatooma, Dr. Albert J. Harrison

Meeting Called to Order at 1:00 PM

No.	Item	Discussion/Outcome	Follow Up/ Individual Responsible
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1.

		<ul style="list-style-type: none"> x Athena Steff expressed her concerns about the angle of the unknown. She shared her concerns about the budget. 	
3.	<p>Introduction of new VCFA/Chair of PGC Budget Committee</p> <ul style="list-style-type: none"> x Review of Budget Committee Charge/Committee Description & Purpose x Review Budget Committee Objectives 	<ul style="list-style-type: none"> x Deputy Chancellor Gonzales introduced Dr. John al Amin to the committee. He provided an update of his background and explained his knowledge and capabilities he can bring to the District as well as to the Committee. He looks forward to working with everyone moving forward. x Deputy Chancellor Gonzales highlighted and reviewed the Budget Committee Description and Purpose as well as the Objectives. 	<p>Dianna Gonzales, Deputy Chancellor</p> <p>Dr. John alAmin, VCFA</p> <p>Abdul Nasser, Associate Vice Chancellor Financial Services</p>

x Deputy Chancellor Gonzales thanked Dr. Al Harrison and Chris Yatooma for all of their efforts with assisting the District with the Budget efforts. She explained that the District has hired an Internal Auditor to continue their efforts. She explained to the committee that the OPEB Trust agenda item went before the OPEB Board and has passed. She stated that the distribution of the funds would be disseminated in two parts. They will first fund 10.5M and the rest will be distributed annually or quarterly. She concluded that the close out for the fiscal year will be November 30, 2020 and the Audit has been extended to February to complete.

- x AVC Nasser stated that the Auditors will have a preliminary draft of the Audit report for the District to review, and the District is working on the 311 which will be posted on the State website for review.
- x Deputy Chancellor Gonzales suggested that at the next committee meeting that the 311 report and next steps on enrollment plan should be reviewed. She also suggested a joint meeting with the enrollment committee should also be considered.
- x VCAA Boegel provided an overview of the enrollment plan. He explained that the structure and process that will be due 10/8/20.

Next steps on Multiyear Budget & Enrollment Plan

Links:

- x Draft Multi-Year Budget and Enrollment Plan <https://www.ccsf.edu/sites/default/files/2020/document/Multi-YearBudgetandEnrollmentPlanDraft.pdf>

- x Deputy Chancellor ~~G~~ales thanked the DBO finance team for all of their efforts with the multiplan and OPEB.
- x Athena Steff welcomed Dr. ~~A~~min to the District and expressed her appreciation with getting the materials to the committee.
- x Wendy Miller thanked and welcomed Dr: al