

## Facilities Committee Meeting Minutes – August 22, 2022

### 1. Call to Order

The meeting of the Facilities Committee (FC) was called to order by AVC Vasquez at 1:03 PM. In response to the COVID-19 crisis, this meeting was held via video conference.

### 2. Tim Ryan

#### Committee Alternates Present:

Administrators:

Classified Staff: Karl Gamarra

Students:

Unrepresented:

#### Not Present:

Administrators:

Faculty: Alan D'Souza (alternate)

Classified: Athena Steff, Maria Salazar-Colon, Carlita Martinez (alternate), Michael Snider (alternate)

Students: Chi Lin (Nelson) Lee, Darieus Rego (alternate)

Unrepresented:

Resources: Facilities Committee Web Page

### 3. Approval of Agenda

- a. Motion to approve by Steven Brown, 2<sup>nd</sup> by Wynd Kaufmyn. No abstentions, no nay. Passed by acclamation.

### 4. Public Comment – Items not on the agenda

**NOTE:** Only comments submitted in writing prior to the meeting and in compliance with the requirements are presented verbatim in the meeting minutes. Any other information presented here is a topic summary only. Complete comments are available in the Zoom recording of the meeting.

- a. Harry Bernstein comments submitted in writing: I am writing about another function of Facilities. Communications for the District's Citizens' Bond Oversight Committee have been directed to write@facilities@ccsedu to reach the CBOC. The CBOC meets quarterly. I wrote a letter via email to the Committee more than an hour before the meeting. A decision was made to put my long message in the chat DURING the meeting, while the Committee members were focusing on the business at hand. Did they read what I wrote, which was pertinent to their activity, or did they save the chat, or did they completely overlook what was submitted to them. After the meeting, the contents of the chat cannot be retrieved. Facilities should move to have a website for the CBOC so that they can communicate with the public and vice versa. Will Facilities reach out to the CBOC, which has a new Chair, to see if they will accept such a proposal?



**9. Old Business**

- a. Facilities Priorities Update Subcommittee – Steven Brown / Anthony Tave
  - i. Steven Brown has sent an email to the subcommittee member to set up a time for the next meeting.
- b. AMT Stored Equipment Disposal & Southeast Center
  - i. In the process of inventorying items
  - ii. Putting together list of items to be discarded for the Board

**10. New Business**

- a. Board Items Informational – previously reviewed in July meeting
  - i. Two items moved forward to the august board
  - ii. DRT and disposal would go in September
- b. Board Action Items
  - i. None

**11. Future Business**

- a. Call for agenda items
- b. Building/Space Inventory – link with replacement for SchoolDude (Steven Brown mentioned previous Space utilization report from John Watkins)
- c. 1800 Oakdale follow up
- d. Transportation for students (Madeline Mueller)

**12. Adjournment** – Meeting adjourned at 2:17 PM