



City College of San Francisco

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MINUTES

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT CITIZENS' BOND OVERSIGHT COMMITTEE PROP A 2001 / PROP A 2005 / PROP A 2020

Friday, August 5, 2022, 3:00 PM – 5:00 PM

Via Zoom Conference Call

Zoom Recording https://ccsf-edu.zoom.us/rec/share/TKZOLUewMA4iivJEVe4_mtw_nJB4QteE0ozc7UKD5zP-wHtLi9ELIL9IK6aP_idQ.zajSDZXFvoBEEUVP

1. Call to Order – AJ Thomas (chair) 3:03 PM

a. Chair Thomas is not in attendance due to personal matters. Vice Chair K-23118015 Present 0 0 9 49.56 539.16

A.J. Thomas –

BOARD OF TRUSTEES

DR. BRIGITTE DAVILA, PRESIDENT • JOHN RIZZO, VICE PRESIDENT
ALIYA CHISTI • SHANELL WILLIAMS • THEA SELBY • MURRELL GREEN • ALAN WONG • MALINALLI VILLALOBOS, STUDENT TRUSTEE
DAVID MARTIN EdD, CHANCELLOR

b. Roll Call Vote:

Ayes: Kelly, Fadeke Richardson, Hanson, Zou, Gallegos, Musni, Tang, Thomas, Lampkins-Jones

Nays: 0

Abstentions: 0

Motion passed

5. Approval of the Meeting Minutes for May 13, 2022

a. Motion to approve by Member Fadeke Richardson, second by Member Tang.

b. Member Hanson made comments re: conversation page 7 paragraph 2: She expressed having issues with the presentation of Dr. al-Amin's statements. Member Hanson stated there is quite a bit of Dr. al-Amin's statement that is not included, including remarks about Gough Street, the project list, and related expenditures.

c. Member Hanson requested to lift verbatim text from Zoom and replace the third paragraph in the minutes.

d. Per Vice Chair Kelly, this change will be considered an amendment to the minutes. A roll-call vote to approve was conducted.

e. Roll Call Vote:

Ayes: Kelly, Fadeke Richardson, Hanson, Zou, Gallegos, Musni, Tang, Thomas, Lampkins-Jones (9)

Nays: 0

Abstentions: 0

Motion passed

6. Updates from the Chair (5 min) – Chair not present, report was skipped.

a. Communications Received via Website Portal:

i. The committee received an email from Harry Bernstein. Vice Chair Kelly requested it be put into the chat as a matter of record. The document is provided in Agenda Addendum A.

ii. The committee received a comment via email from Tomasita Medál. Vice Chair directed that it be posted to chat. The document is provided in Agenda Addendum B.

7. Public Comment on Items not on the agenda (*1 min per speaker, for a total of 15 minutes*)

a. There were no verbal comments for items not on the agenda.

8. 2001/2005 & 2020 Financial & Performance Audits Fiscal – Alicia Herrera

a. Ms. Herrera thanked the committee for having her to review the 2021 bond audit report. Ms. Herrera proceeded to review the Bond Audit document as provided in the meeting package and provided commentary as follows:

b. Ms. Herrera reminded the committee that the purpose of the audit is to provide an opinion on the financial statement, which was done for both bond measures, as well as in this case the compliance with Proposition 39.

- c. Starting with the financials, they gave an unmodified opinion. This is what we call a “clean opinion” which is the highest level of assurance we can give and states that the financials prepared by management were

controls, as well as a review of all the payroll being charged to the bond in their system to ensure that this finding does not go forward.

ix. Member Tang asked for confirmation that that there are now controls in place and that this same issue would not happen moving forward. Ms. Herrera Ms. Herrera responded to the affirmative.

x. Member Tang asked Ms. Herrera if she had any reservations about this committee finding that the 2019-2020 is in compliance with Proposition 39 in view of paying back the previous amounts and the controls that have been put in place. Ms. Herrera responded that our 2019-2020 audit opinion was that the district was in compliance with Proposition 39 other than the amounts that we noted in our finding. There's no State guidance on what to do in this situation. The district voluntarily backfilled that money into the bond fund just to make sure that the bond program was whole. That's really a legal question, but in my opinion, it remedied the situation, and I think that the additional review going forward should mitigate that problem in the future. Vice Chair Kelly raised a question regarding language in the previous report that the salaries were "inadvertently" coded to the bond program and how it was determined to be inadvertent. Ms. Herrera responded that this portion of the audit, Management's Response and Corrective Plan, is prepared by the district and is not edited by the auditors. That would be a question for management.

xi. Vice Chair Kelly ~~File # 12-15-017690859 (Page 22 of 23) (001060275487563) (Ans 3.47 (b) (5) (C) (12) of 212~~

why Term 1 is the first one populated. Member Fadeke Richardson requested that her full name be spelled out on the chart. Ann also noted a misspelling of Member Musni's last name which will be corrected.

- iv. Member Hanson reminded the committee that the bond council represents the district not the committee. It is a conflict of interest, if for example, he approved the spending that the auditor found to be in non-compliance. He is probably not the best resource. She also requested to see a follow-up on the change order to Kitchell and the information the auditor agreed to provide.
- v. Member Fadeke Richardson requested that Dr. al-Amin work with staff to write the language that should be in the minutes. Things should not be

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Sent: Friday, August 5, 2022 10:36 AM

Subject: written comments for the August 5, 2022 meeting of the Citizens Bond Oversight Committee (CBOC) including items not on the agenda and corrections of minutes

Hello

I hope this is the last time I have to ask why the CBO is ignoring this advice? Following it would allow the Committee to do its job. job.profiles T61405al 4.135 0 Td (it)Tj /T1_0 1 Tf ()Tj /TT0 5 2 Tf 0.000Tc 1.705
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A challenge that was eventually overcome was a flawed process this past year occurred when faculty were told that they would have to leave their offices in Batmale Hall in order to accommodate the staff being moved from Conlan Hall for this particular project. The faculty were eventually able to remain in place, with staff being directed elsewhere, but the confusion and anxiety lasted for months. What can be done when such conflicts are anticipated through better consultation among the stakeholders so that better outcomes can be achieved with less chaos. This sort of issue may not be seen on the balance sheet, but it is reflected in something more subjective known as campus climate.

p. 34, Evans Center Renovation

The highly popular workforce development program, the Aircraft Maintenance Technology program, was suspended for three years by the Board of Trustees at their meeting in June. There are currently no faculty or staff for this program. But the future of the Evans Center is unclear since it is not known whether a place can be found for the AMT Program at SFO or if an attempt will be made to have it relocated to the Evans Center (if it is determined that there are no alternative possibilities, and the objections from the Bayview/Hunters Point community can be overcome).

p. 38 Someone should have noticed that the name of Rafael Musni, a long serving committee member, and former Chair of the CBOC, has been misspelled (as Munsini).

Thank you for bringing forth my comments/questions/suggestions so that they can be appropriately evaluated and discussed. I have another meeting at the same time as today's CBOC meeting.

Harry Bernstein

(P.S. I am not aware of any formatting suggestions for written comments through the CBOC portal. I am not sure why an address can't be provided to reach the CBOC directly.)

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Subject: CCSF Bond Oversight Committee Report for August 5, 2022
Date: Friday, August 5, 2022 3:07:35 PM

Dear Facilities Secretary: please enter the following letter into the ofEq 1 0pletter in.6655 enr the following letter4